

# Capability Building Grant



**GREEN SHOOTS  
PROGRAM**

The **Australian Institute of Management (AIM)** will facilitate all sessions under the first round of the **Capability Building Grant**, offering you a wide range of business development short courses and qualifications to choose from.

**AIM** will collaborate with successful grant recipients to understand their specific business needs and suggest either an existing course or work with them to create tailored training.

Courses can be taken individually or by groups within your business, depending on what suits you best. Check out some of the courses on offer below – and [click here for a full list!](#)

## Business & Finance

Gain the tools and knowledge to run your business with confidence

### Courses include:

- Contract Management
- Excel for Business Data Handling & Analytics
- Finance for Non-Financial Managers
- Finance Fundamentals
- Negotiating Skills
- Sales Bootcamp

## Leadership

Become a stronger, more confident leader.

### Courses include:

- Building High Performance Teams
- Effective Business Decision Making
- Change Management – Embrace Evolve Thrive
- Leading with Emotional Intelligence
- Manage People Effectively
- Women in Leadership

## Communication

Communicate clearly, confidently and with purpose, no matter your target audience

### Courses include:

- Conflict Resolution
- Dealing with Difficult Behaviours
- Effective Business Writing
- Negotiating Skills
- Report Writing
- Business Networking

## Human Resources

Find and attract great people while bolstering your business culture

### Courses include:

- HR Essentials
- People & Culture for Managers
- Recruitment and Selection
- Workplace Safety
- Create Strategic Human Resource Plans
- Workplace Relations

## Technology & Digital

Sharpen your digital skills and stay ahead of the curve

### Courses include:

- Data Insights for Business
- Excel for Business Data Handling and Analytics
- Email Marketing
- LinkedIn Marketing Strategy
- Social Media Strategy
- Cyber security Fundamentals

## Strategy

Develop a roadmap to success and navigate business challenges

### Courses include:

- Strategy on a Page
- Applying Strategic Thinking
- Strategic Human Resource Planning
- Operational Planning
- Strategic Leadership

## Project Management

Master the skills to execute and manage projects effectively

### Courses include:

- Applied Project Management
- Contract Management
- Mastering Project Management
- Project Management Essentials
- Time Management

## Bespoke Offer

Tailored training to help you address that specific business challenge

Can't find the course you're looking for?

Don't worry! AIM can also work with successful grant recipients to create a tailored solution that best supports their business needs to ensure they get the most out of the program.

That's the beauty of the Capability Building Grant – it's flexible and designed to make an impact where it matters most.

**Remember:** these courses are **100% confidential** and any information shared with AIM during the sessions will not be provided to Bunnings!

## How to Apply

To apply for a Capability Building Grant, please visit [our website](#) and follow the prompts. If you have any questions, please contact [GreenShoots@bunnings.com.au](mailto:GreenShoots@bunnings.com.au)

**BUNNINGS**

